**Kelbrook and Sough Parish Council**

Chairman: C Durance

Clerk:

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Website: www.kelbrookandsoughparishcouncil.uk

**MINUTES of a meeting of Kelbrook and Sough Parish Council held on Wednesday 8 September 2021 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

**AGENDA**

**1. Welcome**

The Chairperson Cllr. Durance welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

Attendance: J Davies, C Durance, P Maskell, D Mercer, G Wilson

Apologies: S Ellis, S Hartley, M Parris

**3. Declarations of Interest/s**

No declarations made

**4. Public**

No members of the public present

**5. Minutes**

The minutes of the previous meeting held on Wednesday 11 August 2021 were proposed by GW, seconded by CD.

**6. Update on ongoing issues from previous minutes**

 For information only, a verbal update on matters from previous minutes was given

1. Project plan – play area maintenance,expecting quute for new xmas lights, discussion on resiting flag postand tree clockface returning in Oct.
2. Dotcliffe Rd field – notice given to remove caravan, to report plans to divert

watercourse

1. Euravia – meeting to take place (West Craven)
2. Decorations – agreed Rememberance, Christmas, and to fit in with village activities e.g.Scarecrows

**7. Update on items relating to council procedures.**

a) best use of facebook

 b) corporate responsibility

 c) speaking on behalf of the council

 d) Policy for the granting of the Honorary Freedom of the Parish of Kelbrook and Sough **AGREED**

**8. Police business**

No issues reported

**9. Planning: to consider and comment on any planning application received**

 a) Cob Lane – PIP refused by WCraven, Parish Council comments submitted

b) Church Meadow removed from Pendle development list

c) Paris Farm – Certificate of Lawfulness reapplied for

**10. Update of issues from any other meetings attended**

1. West Craven Area Committee 7/9/21 – speeding on Cob lane and in Sough
2. Pendle Borough Council Transfer of Facilities and Services 1/9/21 – only item of relevance is Sough Park

**11. Finance**

**Bank balance @ 30/8/3212 £59,160.15**

**To consider approve or otherwise the following:** Bills presented for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chq No** | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
|  | K&S Village Hall  | Rental | 102 |  |
|  | Lengthsman | J/J/A invoice | 114 |  |
|  | Donation to Defibrillator training |  | 40 |  |

**12. Communication -** No discussion.

**13. Play Area**  -Annual inspection recently carried out

**14. Lengthsman Report** – Lamp post poppies to be reordered. Agreed to purchase ‘Tommy’ rememberance figure for Main St/Colne Rd triangle space

**15. Neighbourhood Plan** – Pre-submission consultations to take place during September

**16. Correspondence.**

None noted

**Date & Time of next full meeting**

The next meeting will be held on Wednesday 6 October 2021 in the Village Hall at 7.00pm.

DATED: 15 September 2021 Clerk: